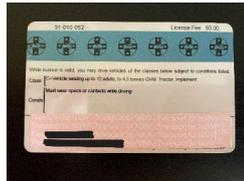


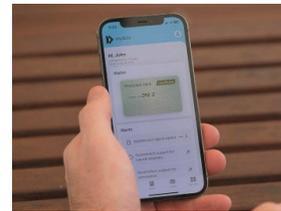
## Sample Documents

### 100 Points of Id

You can use a photo or scan of your drivers licence and medicare or you can screenshot your online licence or medicare card. Please include the back of your licence if you have a change of address sticker.



and or



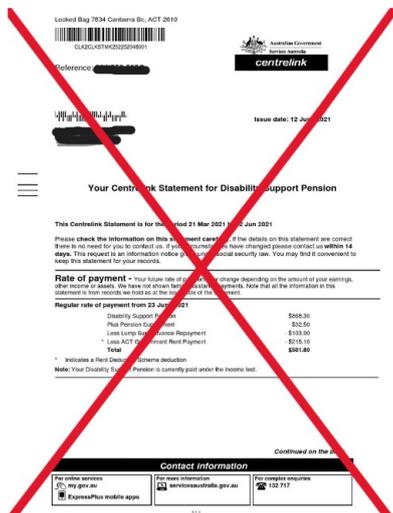
### Income Statement from Centrelink

There are many different statements you can download from the Centrelink app or from Centrelink online. The statement we need is called **“Income Statement”**

To download the income statement from the Centrelink app you:

1. Log into your Centrelink app
2. Select **more**
3. Select **Statement**
4. Select **Income Statement**
5. You can then email us the statement or send us a screenshot of it. Make sure you include the entire statement.

For information on how to access your Income Statement through your online account please see <https://www.servicesaustralia.gov.au/centrelink-online-account-help-request-document>



# Housing

If you are renting privately, we need a lease, or you can email your real estate agent to send you a rental ledger. If you are in Housing, you can send us your original lease or ask Housing to send you a rent account. We cannot accept a rent certificate from Centrelink.

Residential Tenancies Regulation 2010 Schedule 1 Standard Form Agreement (Clause 411)

### Standard form Residential tenancy agreement

**NSW Fair Trading**

Landlord Name (1): \_\_\_\_\_ Landlord Name (2): \_\_\_\_\_  
 Address for services of notices (can be an agent's address): \_\_\_\_\_  
 Telephone number (of landlord or agent): \_\_\_\_\_

Tenant's Name (1): \_\_\_\_\_ Tenant's Name (2): \_\_\_\_\_  
 Tenant's Name (3): \_\_\_\_\_ Add all other tenants here: \_\_\_\_\_  
 Address for services of notices (if different to address of premises): \_\_\_\_\_  
 Telephone numbers: \_\_\_\_\_  
 Landlord's agent: \_\_\_\_\_  
 Address for services of notices: \_\_\_\_\_  
 Telephone numbers: \_\_\_\_\_  
 Premises:  
 (a) location \_\_\_\_\_  
 (b) inclusions \_\_\_\_\_  
 Insert inclusions, for example a common parking space or furniture provided. Attach a separate list if necessary.  
 Term:  
 The term of this agreement is \_\_\_\_\_ weeks/months/years. For a fixed term agreement insert the term. Otherwise leave blank or write "periodic".  
 starting on \_\_\_\_\_ and ending on \_\_\_\_\_  
 Rent: \_\_\_\_\_ a week  fortnight  payable in advance starting on \_\_\_\_\_

For information about your rights and responsibilities under this agreement, contact Fair Trading at www.fairtrading.nsw.gov.au or call 13 32 20 1

**TENANT LEDGER**

Report created: 22/08/2021  
 Report period: 28/12/2018 - 22/08/2021  
 Property: \_\_\_\_\_  
 Owner: \_\_\_\_\_  
 Tenant: \_\_\_\_\_  
 Current lease: 20/02/2018 - 01/02/2024  
 Ended on: \_\_\_\_\_

Rent: \$720.00 per week  
 Total rent paid for report period: \$13,800.00  
 Rent paid notes: \$600.00  
 Rent owing: \$0.00 (including pending payments)  
 Rent balance in days: 1 (As of 22/08/2021. Excluding pending payments)  
 Bond: \_\_\_\_\_  
 Bond paid: \_\_\_\_\_  
 Bond owing: \_\_\_\_\_  
 Total owing: \_\_\_\_\_

Payment created	Payment completed	Amount paid	Payment type	Rent amount for period	Rent period	Details	Transaction type	Transaction id	Tenant receipt
28/04/2018	29/09/2018	\$720.00	Rent	\$720.00 per week	21/04/2018 - 27/04/2018 (5/30/30)	Advance Payment for rent due 25/04/2018	Cash Direct Credit	02105451402-4720-0565-003640903	none
14/04/2018	02/09/2018	\$720.00	Rent	\$720.00 per week	14/04/2018 - 20/04/2018 (5/30/30)	Rent due 20/04/2018	Cash Direct Credit	040678778-4343-0690-20492200014	none
07/04/2018	19/04/2018	\$720.00	Rent	\$720.00 per week	07/04/2018 - 13/04/2018 (5/30/30)	Rent due 21/04/2018	Cash Direct Credit	2677951-d885-4c11-8465-71046472338	none
31/03/2018	06/04/2018	\$720.00	Rent	\$720.00 per week	31/03/2018 - 06/04/2018 (5/30/30)	Rent due 21/04/2018	Cash Direct Credit	964961-4762-4848-4885-41255262246	none
26/03/2018	02/04/2018	\$720.00	Rent	\$720.00 per week	17/03/2018 - 23/03/2018 (5/30/30)	Rent due 24/03/2018	Cash Direct Credit	04866200-3072-4559-8644	none

Print Date: 14 Aug 2023

Locked Bag 7834 Canberra BC, ACT 2610  
 Your Centrelink Reference Number is: 503 191 098

Return this form to:  
 2019 August 20

Return address:  
 Reply Paid 7000  
 Canberra BC ACT 2610

How to return this form:  
 You can send this form in your Centrelink online account or Express Plus Centrelink app.  
 You can also use the reply paid envelope provided.  
 Make sure the return address above appears in the grey window.  
 You MUST return pages 1 and 2.

**Rent Certificate**

**Honesty Declarations**

**You**  
 I, Miss Stacey Greenwood  
 - promise that the information contained in this Rent Certificate is true, complete and correct  
 - understand that intentionally providing false or misleading information is a serious offence  
 - understand that Centrelink may check information I provide with other sources.  
 Signature: \_\_\_\_\_

**Your landlord or their authorised representative unless a current lease or tenancy agreement is attached.**  
 I declare that I am a landlord, authorised agent or rent collector.  
 I understand that intentionally providing false or misleading information is a serious offence.  
 I declare that Miss Stacey Greenwood lives at: 45 WILSON STREET, NEW SA 5093  
 I confirm that the total rent at this property is: \$310.00 weekly  
 Information provided may be verified with the Australian Taxation Office.  
 Phone number: \_\_\_\_\_  
 Landlord/Authorised Representative address: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Office Use Only  
 Tenancy Agreement/Lease sighted and checked   
 Location: \_\_\_\_\_ Date: \ /

23HD.1904 Page 1 of 3

**NSW Communities & Justice**

Statement Period From: 14-08-2021  
 Statement Period To: 14-08-2023  
 Balance as of 14-08-2023: \$572.80

Property: \_\_\_\_\_ NSW \_\_\_\_\_

**Rent Account (Payment Reference Number: \_\_\_\_\_)**

Date	Transactions	Charges	Payments	Balance
14-08-2023	YOUR PAYMENT (BPAY)		230.00	+572.80
12-08-2023		118.85		+342.80
05-08-2023		118.85		+461.65
29-07-2023		118.85		+580.50
28-07-2023	YOUR PAYMENT (BPAY)		400.00	+699.35
22-07-2023		118.85		+299.35
15-07-2023		118.85		+418.20
08-07-2023		118.85		+537.05
01-07-2023		118.85		+655.90
30-06-2023	YOUR PAYMENT (BPAY)		450.00	+774.75
24-06-2023		118.85		+324.75
17-06-2023		118.85		+443.60
10-06-2023		118.85		+562.45
03-06-2023		118.85		+681.30
02-06-2023	YOUR PAYMENT (BPAY)		230.00	+800.15
27-05-2023		118.85		+570.15
20-05-2023		118.85		+689.00
19-05-2023	YOUR PAYMENT (BPAY)		250.00	+807.85
13-05-2023		118.85		+557.85
06-05-2023		118.85		+676.70
05-05-2023	YOUR PAYMENT (BPAY)		270.00	+795.55
04-05-2023	YOUR PAYMENT (BPAY)		1.00	+525.55
29-04-2023		118.85		+524.55
22-04-2023		118.85		+643.40
20-04-2023	YOUR PAYMENT (AUSTRALIA POST)		500.00	+762.25
15-04-2023		118.85		+262.25
08-04-2023		116.45		+381.10
01-04-2023		116.45		+497.55
25-03-2023		116.45		+614.00
23-03-2023	YOUR PAYMENT (AUSTRALIA POST)		250.00	+730.45
18-03-2023		116.45		+480.45
11-03-2023		116.45		+596.90
10-03-2023	YOUR PAYMENT (AUSTRALIA POST)		400.00	+713.35

## Registration

If you are getting the loan for car repairs or registration you will need to supply your registration details. This can be done by sending us a photo or scan of your registration papers or by downloading a Certificate of Registration from Service NSW online. Unfortunately we cannot accept the registration details on the app as it doesn't include your name.

To download your Certificate of Registration:

1. Go to [www.servicenew.gov.au](http://www.servicenew.gov.au)
2. Click on **MyServiceNSW account** and Log in
3. Click on **My Services** tab
4. Under **Registrations** click on the car registration you want information for
5. Then download the **certificate of registration** or take a screenshot and email it to us.

Transport for NSW Certificate of Registration		Details as at 29 August 2023 02:13 PM
This certificate of registration identifies the registered operator of this vehicle. It is not proof of vehicle ownership. If any details on this certificate or any concession eligibility have changed, you must notify Service NSW on 13 77 88 within 14 days.		
<b>Number plate</b>	[REDACTED]	
Year / Colour / Make / Model / Shape	2004 WHITE TOYOTA [REDACTED] SEDAN	
Registration start date	28 February 2023	
Registration expiry date	27 February 2024	
<b>Registered operator details</b>		
Name	[REDACTED]	
Garaging address	[REDACTED]	
Address for service	St Johns Park NSW 2176	
Customer number	[REDACTED] MyServiceNSW Account	
<b>Registration details</b>		
Registration ID / Billing Number	[REDACTED]	
Usage	Pensioner Concession	
CTP Insurer's name	QBE / 36	
<b>Vehicle details</b>		
VIN/Chassis	[REDACTED]	
Shape	SED	
Variant	DEPDKQ	
Engine capacity	2362	
Engine number	2AZA188621	
Tare weight	1375 kg	
Axle Code	R11	
Seating capacity	5	
<b>Payment details - last transaction</b>		
TOTAL	\$ 0.00	



Registration Notice

It is an offence to drive an unregistered vehicle.

Renew your registration

- Online at [servicenew.gov.au](http://servicenew.gov.au)
- MyServiceNSW app
- By phone call 1300 900 762
- By mail to Service NSW, PO Box 21, Penrith, NSW 2150

After renewal, the expiry date will be 16 OCT 2022

Amount Due: \$68.00  
Due Date: 15-10-2021  
Billing Number: 27724177  
INSPECTION NOT REQUIRED  
VIN: [REDACTED]  
Plate: [REDACTED]

Find out if you're eligible for free or half price vehicle rego - just one of more than 70 NSW Government rebates and savings to reduce your cost of living. Apply for \$100 Active Kids and Creative Kids vouchers or find the cheapest fuel with FuelCheck. Use the savings finder at [servicenew.gov.au](http://servicenew.gov.au)

Transport for NSW Certificate of Registration

REGISTRATION FEE: \$68.00

Customer Number: [REDACTED] Plate Number: [REDACTED] Expiry Date: [REDACTED] Use: P PRIV

TOTAL: \$68.00

Year: 2011 State: NSW Model: BOAT Method: BOAT Shape: BT1 Engine Capacity: G10 VIN/Chassis Number: [REDACTED]  
Tare Weight: 250 GVM: 1200 Seating Capacity: [REDACTED] Engine Number: [REDACTED] Axle Code: T9

Conditions and Information: USAGE: GENERAL PRIVATE

If any details on this certificate or any concession eligibility have changed, you must contact Service NSW on 13 22 13 within 14 days of the change.

Please note: If your registration expires and the number plates on your vehicle are personalised or non-standard, you will no longer be able to keep them. If there is a valid reason why the registration will not be renewed, you can reserve the number plates for a fee. Visit [reservenumberplates.nsw.gov.au](http://reservenumberplates.nsw.gov.au) to find out how to reserve number plates.

Page 1 of 2

